

**Patient Participation Group**  
**Wednesday 16<sup>th</sup> April 2014**

**Attending:** Brian Daniels, Marilyn White, Barry Winterbottom, Marsha Raynes, Richard Edley, Keith Emsden, Sarah Wylie.

**Apologies:** Dr Derek Say, Becky Clowes, Susan Wietscher, Jean Hirst, Richard Nayar, Linda Bainbridge, Chelsea Caine.

Welcome to Richard Nayar attending meeting for the first time.

1. **Minutes of last Meeting** – Agreed.
2. **Treasurers Report** – Barry confirmed no changes to account balance of £348.00.
3. **Feedback from March 2014 Kiveton Park PPG AGM** – Brian said AGM went well, it was well attended by people outside of group. One of the challenges for the coming year is to encourage people to attend monthly meetings. Keith said people mainly become interested when they have used a service and are not happy.
4. **Actions taken by Practice and PPG in relation to response from patient's survey** – Patient survey group questions on website and on television in doctors waiting area. Patient survey actions have all been addressed and answers are on the website. Practice has reapplied for funding for second set of automatic entrance doors.
5. **Feedback from Rotherham PPG Network meeting in April 2014** – Susan attended on behalf of the group, but was not present at the meeting to comment. The minutes from the meeting were handed out and discussed. Keith said he was disappointed that future meetings would be held between 2:00 and 4:00pm on Tuesday's, as this made it difficult for people who worked to attend. Keith will email Helen Wyatt (NHS England) to confirm the group's disappointment. Also suggested that a different member of the group attends each time if possible.
6. **Update on Rotherham Health Watch Activities** – Brian said he has quit his membership of Health Watch to concentrate on his rehabilitation, but was able to give an overview of what they were trying to achieve. The Watch provides help with the complexities of negotiating services, particularly mental health issues, for children and young adults. A new team is looking at improvements to services. Marilyn commented that funding for mental health has been taken away. It is a complex area and children and young adults should be given support.
7. **Communications News Letter** – Brian to look into getting this set up. Action point for Brian to draft with Marilyn's support. This could be used to show the feedback from the patient questionnaire. Debate about the best forms of communication and how to attract more interest in the group is ongoing with suggestions made about using email and text messaging.

8. **News from the Practice** – Dr Grafton working for 3 months in New Zealand. Dr Amy Lampard will be covering for him from June to September. She has a keen interest in safeguarding for children and young adults. Louise the Youth Councillor leaves on 1<sup>st</sup> May and they are looking to replace her. Dr Harris completed the London Marathon in 2hrs 33 minutes, well done to him. The walking group is meeting on Wednesday's now instead of Tuesday's for 1 hour from 11am. Sophie's baby is due from the middle of May so no news yet.
  
9. **AOB** – Marilyn will look at the aims of the group and future projects, so these can go on the agenda and be discussed fully at future meetings. Brian commented that this year will be a challenging one for the Practice and the Health Service. There will be an increase in expected services but a reduction in funding. 98 Practices nationwide will close. There will be funds made available to increase opening hours of Practices, but overall funding will reduce by 17%. The Practice has had 3 people leave and they will not be replaced putting extra pressure on existing staff. Brian would like to ensure an open dialogue with the Practice and the Group so that we can support one another and improve services. Marsha commented that the Practice are reviewing the home visits they make. They currently do 20 visits a day at half an hour a visit, these are very time consuming for the practice and are mainly for individuals over 75 with long term health issues. Marsha said NHS England are trying to encourage more home visits but the practice is already one of the best practices for home visits in the area. From June the over 75's must have a named doctor. Barry commented that having this consistent relationship with one doctor was invaluable. The Practice is trying to offer a good patient experience going forward within the constraints they face in the coming year.

Date of next meeting: Wednesday 21<sup>st</sup> May 2014.